



## AGENDA ITEM SUMMARY

<b>Agenda Date</b>	September 9, 2025
<b>Requested Action</b>	APPROVE ON SECOND READING ORDINANCE NO. 2025-13; AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2024-18 AND ESTABLISHING AND REESTABLISHING FEES AND CHARGES FOR ACTIVITIES, GOODS AND SERVICES PROVIDED BY THE CITY.
<b>Contact Person</b>	Sarah Buckelew, Finance Director
<b>Background Information</b>	<p>The City's Fee Ordinance is reviewed each year to ensure fees remain aligned with the cost of providing services and the needs of our community. This annual process supports the City's financial sustainability while ensuring residents and businesses continue to receive high-quality services.</p> <p>As part of the review, department heads evaluated current fees and submitted recommended updates where costs for materials, labor, or service delivery have changed. A draft fee schedule, included in the agenda packet, outlines all current fees along with the proposed changes and justifications.</p> <p>Following the first reading, staff revised Exhibit A to the ordinance to address liquor license requirements in response to Senate Bill 1008, which became effective September 1, 2025. This legislation prohibits municipalities from collecting a fee under the Alcoholic Beverage Code when a business has already paid a county food vendor fee. Staff reviewed Kendall County's food vendor permit listings against the City's active liquor license holders. Every active liquor license holder in the City is also registered as a county food vendor. As a result, Senate Bill 1008 prevents the City from collecting liquor license fees from these businesses moving forward. Accordingly, these municipal fees are now largely obsolete. While rare circumstances may arise in which a business could still qualify for a municipal liquor license, therefore staff will continue monitoring the law and recommend future amendments to the fee schedule if appropriate.</p> <p>If adopted by Council, the updated fee schedule will take effect October 1, 2025, in conjunction with the start of the Fiscal Year 2025-26 budget.</p>

<b>Strategic Alignment</b>	C1 – Customer Experiences, F1 – Strategic, responsible, and conservative financial management, B1 – Utilizing data to drive smart decision making
<b>Financial Considerations</b>	The fee schedule helps the City recover the direct costs of services that are optional or used by specific groups. Changes to the schedule generally have a minimal overall budget impact, as revenues depend more on the number of services provided than on the fee amount itself. Anticipated changes in service demand have already been incorporated into the FY 2025–26 budget.
<b>Citizen Input/Board Review</b>	N/A
<b>Legal Review</b>	N/A
<b>Alternative Options</b>	N/A
<b>Supporting Documents</b>	Ordinance No. 2025-13 Fee Schedule showing proposed changes Proposed FY26 Fee Schedule