



## AGENDA ITEM SUMMARY

<b>Agenda Date</b>	July 9, 2024										
<b>Requested Action</b>	APPROVE RESOLUTION NO. 2024-R51 AUTHORIZING THE CITY MANAGER TO EXECUTE A TEMPORARY LABOR SERVICES AGREEMENT WITH MGR ACCOUNTING RECRUITERS FOR AN AMOUNT NOT TO EXCEED \$67,793.00.										
<b>Contact Person</b>	Sarah Buckelew, Finance Director										
<b>Background Information</b>	<p>This resolution authorizes the City Manager to execute a Temporary Labor Services Agreement (MSA) with MGR Accounting Recruiters. The City has a current master services agreement in April 2024 and a scope of work for \$49,000 that is currently in place. To date, the City has incurred \$30,993 on the existing agreement. The current agreement will fund approximately 6 more weeks of temporary staff work for a total of \$67,793, taking the total spent with this vendor to over \$50,000 for the fiscal year for task order #1. The purpose of the temporary staffing agreement is to augment the team during the budget process as well as year end financial statement and audit processes.</p> <p>It is crucial to optimize our resources effectively. One strategy that stands out as particularly advantageous is the utilization of temporary workers. By employing temporary staff, we gain flexibility in managing fluctuating workloads and seasonal demands without the long-term commitment and overhead costs associated with permanent positions. We also have the ability to only pay for actual hours worked, and are able to avoid costs such as benefits, insurance, and paid time off. Moreover, we can easily scale our workforce up or down as needed, ensuring that we efficiently allocate our budget while maintaining productivity. This approach allows us to respond swiftly to evolving needs, ultimately contributing to the overall efficiency and effectiveness of our operations.</p>										
<b>Item Justification</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Legal/Regulatory Obligation</td> <td style="width: 50%; border: none;"><input type="checkbox"/> Infrastructure Investment</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Reduce Costs</td> <td style="border: none;"><input type="checkbox"/> Customer Pull</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Increase Revenue</td> <td style="border: none;"><input type="checkbox"/> Service Enhancement</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Mitigate Risk</td> <td style="border: none;"><input type="checkbox"/> Process Efficiency</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Master Plan Recommendation</td> <td style="border: none;"><input type="checkbox"/> Other:</td> </tr> </table>	<input checked="" type="checkbox"/> Legal/Regulatory Obligation	<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Reduce Costs	<input type="checkbox"/> Customer Pull	<input type="checkbox"/> Increase Revenue	<input type="checkbox"/> Service Enhancement	<input type="checkbox"/> Mitigate Risk	<input type="checkbox"/> Process Efficiency	<input type="checkbox"/> Master Plan Recommendation	<input type="checkbox"/> Other:
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<b>Strategic Alignment</b> <i>(Example: C2 – Customer Feedback, B1 – Data Driven Decision)</i>	B3 – Streamlined and Efficient Processes F1 – Committing to strategic, responsible, and conservative financial management.
<b>Financial Considerations</b>	Payments made for fiscal year 2023-2024 total \$30,993 year to date. Staff is recommending that expenses that exceed the originally adopted finance department professional services budget will be covered by available General Fund surplus.
<b>Citizen Input/Board Review</b>	N/A
<b>Legal Review</b>	Temporary Labor Services Agreement (Master Services Agreement) was reviewed and approved by legal.
<b>Alternative Options</b>	N/A
<b>Supporting Documents</b>	Resolution No. 2024-R51 Temporary Services Agreement (under master services agreement)