

AGENDA
HISTORIC LANDMARK COMMISSION MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 NORTH MAIN STREET
Tuesday, November 7, 2023 - 5:30 PM

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE: THE HISTORIC LANDMARK COMMISSION MAY, AS PERMITTED BY LAW, ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY MATTER LISTED BELOW AS AUTHORIZED BY GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY)

1. CALL TO ORDER – 5:30 PM
2. CONFLICT OF INTEREST
3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)
4. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Historic Landmark Commission and may be enacted with one motion. There will be no separate discussion of items unless a Commission Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

- 4.A** [2023-782](#) Consider approval of the Minutes of the Special Called Historic Landmark Commission Meeting of July 18, 2023 (Ethics Training) and the Minutes of the Historic Landmark Commission Meeting of October 3, 2023.

Attachments: [23-0718 Official Meeting Minutes - Special Called Meeting - Ethics](#)
[23-1003 Official Meeting Minutes](#)

5. REGULAR AGENDA:
- 5.A.** [2023-783](#) Consider a Certificate of Appropriateness for a Wall sign located at 189 South Main Street. (Before Your Eyes Interiors)

Attachments: [AIS - 189 South Main Street](#)
[Att 1 - Location Map](#)
[Att 2 - Street View](#)
[Att 3 - Sign Details](#)

5.B. [2023-784](#) Consider a Certificate of Appropriateness for colors to be used in the outside of the building located at 302 E Blanco Road. (Barefoot Hair Designs & Suite)

Attachments: [AIS - 302 East Blanco Road - Colors](#)
[Att 1 - Location Map](#)
[Att 2 - Street View](#)
[Att 3 - Proposed Colors](#)

5.C. [2023-785](#) Consider a Certificate of Appropriateness for a post and panel sign located at 302 E Blanco Road (Barefoot Hair Designs & Suite)

Attachments: [AIS - 302 East Blanco Road - Sign](#)
[Att 1 - Location Map](#)
[Att 2 - Street View](#)
[Att 3 - Proposed Sign](#)

5.D. [2023-786](#) Consider a Building Permit to enclose a front porch located at 607 N Main Street. (Security State Bank & Trust)

Attachments: [AIS - 607 North Main Street - Building Permit](#)
[Att 1 - Location Map](#)
[Att 2 - Street View](#)
[Att 3 - Porch w/ Details](#)

6. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action may take place.

7. ADJOURNMENT

s/s Nathan Crane

Administrative Officer

CERTIFICATION

**I hereby certify that the above notice of meeting was posted on 3rd day of
November, 2023 at 5:00 p.m.**

s/s Heather Wood

Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City Hall Complex is wheelchair accessible. Access to the building and special parking is available at the front entrance of the building. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the by calling the Planning and Community Development Office at 830-249-9511.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

MINUTES

SPECIAL CALLED JOINT TRAINING WORKSHOP OF THE CITY COUNCIL, PLANNING AND ZONING COMMISSION, HISTORIC LANDMARK COMMISSION, ETHICS REVIEW COMMISSION, VISIT BOERNE ADVISORY BOARD, BOERNE PUBLIC LIBRARY ADVISORY BOARD, ZONING BOARD OF ADJUSTMENTS, AND THE DESIGN REVIEW COMMISSION

City Hall

Ronald C. Bowman Council Chambers

447 N. Main Street

Boerne, TX 78006

July 18, 2023 – 5:00 PM

Minutes of the Special Called City Council, Zoning Board of Adjustments, Planning and Zoning Commission, Historic Landmark Commission, Visit Boerne Advisory Board, Ethics Review Commission, Patrick Heath Public Library Advisory Board, and Design Review Commission.

Present: 4 - Commissioner Lynnese Graves, Commissioner Patrice Mainz, Commissioner Julia Murphy, Commissioner Sally Pena

Absent: 3 - Chairman Justin Boerner, Commissioner Cesar Hance, Commissioner Michael Nichols

Staff Present: Ben Thatcher, Siria Arreola, Lori Carroll, Nathan Crane, Mike Mann, Mick McKamie, Mike Raute, Kelly Skovbjerg, Andrea Snouffer, Jeanette Teague, Heather Wood, and Larry Woods.

1. CALL TO ORDER – 5:00 PM

The meeting was called to order at 5:01 p.m.

2. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

No Public Comments were received.

3. DISCUSSION ITEMS:

A. ANNUAL ETHICS TRAINING

I. ETHICS ORDINANCES

B. OPEN GOVERNMENT LAWS – OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT

C. OTHER IMPORTANT STATUTES

City Attorney Mick McKamie presented an overview of the City's Ethics Ordinance covering the purpose of the Ordinance, who it applies to, various types of ethical conflicts, and the comparable state statues on ethics.

4. ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

Approve:

Chairman

Attest:

Secretary

MINUTES
HISTORIC LANDMARK COMMISSION MEETING
BOERNE CITY HALL
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 North Main Street
Tuesday, October 3, 2023 - 5:30 PM

Minutes of the Historic Landmark Commission Meeting of October 3, 2023, at 5:30 p.m.

Present: 4- Chairman Justin Boerner, Commissioner Sally Pena, Commissioner Patti Mainz, Commissioner Lynnese Graves

Absent: 3- Commissioner Julia Murphy, Commissioner Michael Nichols, Commissioner Caesar Hance

Staff Present: Nathan Crane, Sara Serra-Bennett, Heather Wood, Ryan Lewis

Recognized/Registered Guests: Wes Putman, Emily Randolph, Preston Garcia, Josh Mazour, Nicki Marrone, Alex Queen

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE: THE HISTORIC LANDMARK COMMISSION MAY, AS PERMITTED BY LAW, ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY MATTER LISTED BELOW AS AUTHORIZED BY GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY)

1. CALL TO ORDER – 5:30 PM

Chairman Boerner called the Historic Landmark Commission to order at 5:30 p.m.

2. CONFLICTS OF INTEREST

Commissioner Mainz declared a conflict of interest with agenda items 5.A. and 5.B.

Commissioner Lynesse Graves declared a conflict of interest with agenda items 5.E.-5.H.

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time.

(Attorney General opinion – JC-0169)

Chairman Boerner opened public comments at 5:32 p.m.

No comments were received.

Chairman Boerner closed public comments at 5:32 p.m.

4. CONSENT AGENDA:

A MOTION WAS MADE BY COMMISSIONER PENA, SECONDED BY COMMISSIONER MAINZ, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ, COMMISSIONER GRAVES

NAY: 0

APPROVED: 4-0

4.A. [2023-739](#) THE MINUTES OF THE HISTORIC LANDMARK COMMISSION MEETING OF JULY 12, 2023.

4.B. [2023-740](#) THE MINUTES OF THE HISTORIC LANDMARK COMMISSION MEETING OF SEPTEMBER 5, 2023.

5. REGULAR AGENDA:

5.A. [2023-707](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A HANGING SIGN LOCATED AT 101 SOUTH MAIN STREET (APACHE RIFLEWORKS)

Commissioner Mainz recused herself from items 5.A. and 5.B. due to a conflict of interest and left the dais 5:33 p.m.

Sara Serra-Bennett, City Planner II, presented the proposed hanging sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER PENA, SECONDED BY COMMISSIONER GRAVES, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A HANGING SIGN LOCATED AT 101 SOUTH MAIN STREET (APACHE RIFLEWORKS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER GRAVES

NAY: 0

RECUSED: COMMISSIONER MAINZ

APPROVED: 3-0

- 5.B. [2023-708](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A HANGING SIGN LOCATED AT 101 SOUTH MAIN STREET (APACHE RIFLEWORKS)

Sara Serra-Bennett, City Planner II, presented the proposed hanging sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER GRAVES, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A HANGING SIGN LOCATED AT 101 SOUTH MAIN STREET (APACHE RIFLEWORKS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER GRAVES

NAY: 0

RECUSED: COMMISSIONER MAINZ

APPROVED: 3-0

- 5.C. [2023-709](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A PYLON SIGN LOCATED AT 911 SOUTH MAIN STREET (TRIM STUDIO)

Commissioner Mainz returned to the dais at 5:39 p.m.

Sara Serra-Bennett, City Planner II, presented the proposed pylon sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A PYLON SIGN LOCATED AT 911 SOUTH MAIN STREET (TRIM STUDIO). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER GRAVES, COMMISSIONER MAINZ

NAY: 0

APPROVED: 4-0

- 5.D. [2023-710](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A MONUMENT SIGN LOCATED AT 229 NORTH MAIN STREET (TEXAS FINANCIAL ADVISORY)

Sara Serra-Bennett, City Planner II, presented the proposed monument sign and answered general questions from the commission.

The applicant, Wes Putman, spoke regarding details of the sign.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A MONUMENT SIGN LOCATED AT 229 NORTH MAIN STREET (TEXAS FINANCIAL ADVISORY). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA,

COMMISSIONER GRAVES, COMMISSIONER MAINZ

NAY: 0

APPROVED: 4-0

- 5.E. [2023-711](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT)

Commissioner Graves recused herself from items 5.E. through 5.H. due to a conflict of interest and left the dais at 5:43 p.m.

Sara Serra-Bennett, City Planner II, presented the proposed wall sign and answered general questions from the commission.

Nicki Marrone, project architect for the proposed B.I.S.D. items, made herself available for questions.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ

NAY: 0

RECUSED: COMMISSIONER GRAVES

APPROVED: 3-0

- 5.F. [2023-712](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT)

Sara Serra-Bennett, City Planner II, presented the proposed wall sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ

NAY: 0

RECUSED: 1- COMMISSIONER GRAVES

APPROVED: 3-0

- 5.G. [2023-713](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT)

Sara Serra-Bennett, City Planner II, presented the proposed wall sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A WALL SIGN LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ

NAY: 0

RECUSED: 1- COMMISSIONER GRAVES

APPROVED: 3-0

5.H. [2023-714](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR LIGHT FIXTURES LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT)

Sara Serra-Bennett, City Planner II, presented the proposed light fixtures and answered general questions from the commission.

Nicki Marrone clarified placement/location of the fixtures.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR LIGHT FIXTURES LOCATED AT 123 JOHNS RD (BOERNE INDEPENDENT SCHOOL DISTRICT). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 3- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ

NAY: 0

RECUSED: 1- COMMISSIONER GRAVES

APPROVED: 3-0

5.I. [2023-715](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A POLE SIGN LOCATED AT 437 SOUTH MAIN STREET (HAMBY'S)

Commissioner Graves returned to the dais at 5:55 p.m.

Sara Serra-Bennett, City Planner II, presented the proposed pole sign and answered general questions from the commission.

Applicant Josh Mazour spoke regarding details of the sign.

A MOTION WAS MADE BY COMMISSIONER PENA, SECONDED BY COMMISSIONER MAINZ, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A POLE SIGN LOCATED AT 437 SOUTH MAIN STREET (HAMBY'S). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ, COMMISSIONER GRAVES

NAY: 0

APPROVED: 4-0

5.J. [2023-716](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A MONUMENT SIGN LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS)

Sara Serra-Bennett, City Planner II, presented the proposed monument sign and answered general questions from the commission.

Applicant Preston Garcia with Lost Oaks Cellars made himself available for questions. He also had Matt Mattingly with Signarama on speaker phone at the lectern; Mr. Mattingly confirmed that the sign is not powder coated.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A MONUMENT SIGN LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ, COMMISSIONER GRAVES

NAY: 0

APPROVED: 4-0

5.K. [2023-717](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A PROJECTING SIGN LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS)

Sara Serra-Bennett, City Planner II, presented the proposed projecting sign and answered general questions from the commission.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER PENA, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A PROJECTING SIGN LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ, COMMISSIONER GRAVES

NAY: 0

APPROVED: 4-0

- 5.L. [2023-718](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A MURAL LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS)

Sara Serra-Bennett, City Planner II, presented the proposed mural.

A MOTION WAS MADE BY COMMISSIONER PENA, SECONDED BY COMMISSIONER MAINZ, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A MURAL LOCATED AT 111 ROSEWOOD AVE (LOST OAK CELLARS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER MAINZ, COMMISSIONER GRAVES

NAY: 0

APPROVED: 4-0

- 6. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF - No discussion or action may take place

No comments.

- 7. ADJOURNMENT

Chairman Boerner adjourned the Historic Landmark Commission at 6:09 p.m.

Approved:

Chairman

Attest:

Secretary



AGENDA ITEM SUMMARY

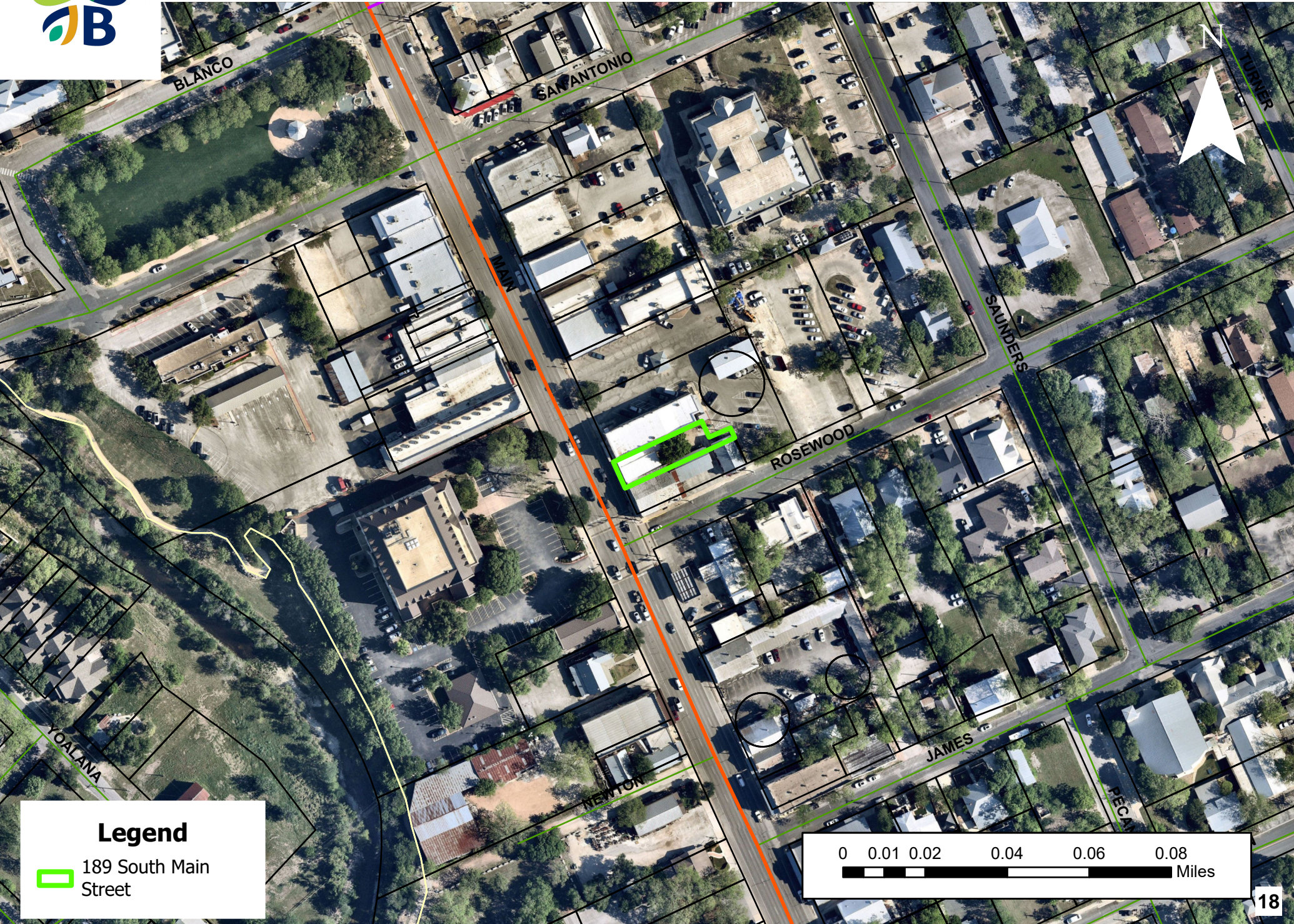
	AGENDA ITEM SUMMARY
Agenda Date	November 07, 2023
Requested Action	Consider a Certificate of Appropriateness for a wall sign located at 189 South Main Street (Before Your Eyes Interiors)
Contact Person	Sara Serra-Bennett, Planner II, Planning Department
Background Information	HLC case Number: 2023-11-005A
	Contribution/ Integrity: Contributing/ Medium
	Related Case: 2023-09-005D – E: Signs 2023-04-007: Sign 2018-02-001: Wall Sign 2017-07-002: Wall Sign 2017-07-003: Exterior Colors
	The proposed sign will be placed facing Main Street above the existing awning. It will be max metal, measuring 234” x 30”, with one font, and two colors, as shown in the attached materials.
Item Justification	<input type="checkbox"/> Legal/Regulatory Obligation <input type="checkbox"/> Infrastructure Investment <input type="checkbox"/> Reduce Costs <input checked="" type="checkbox"/> Customer Pull <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Service Enhancement <input type="checkbox"/> Mitigate Risk <input type="checkbox"/> Process Efficiency <input type="checkbox"/> Master Plan Recommendation <input type="checkbox"/> Other:
Strategic Alignment	C2 – Seeking customer-driven feedback. C3 – Collaborating with community partners to enhance quality of life. F3 – Maintaining a balanced and diversified economy.
Financial Considerations	
Citizen Input/Board Review	
Legal Review	
Alternative Options	

Supporting Documents	Att 1 – Location Map – 189 S Main St Att 2 – Street View - 189 S Main St Att 3 – Sign Details – 189 S Main St
-----------------------------	---




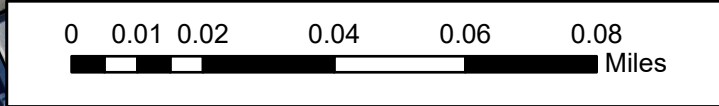
SUBJECT PROPERTY

189 South Main Street



Legend

 189 South Main Street



STREET VIEW

189 South Main Street (KAD 26012)



Proposed Wall Sign



Proposed Sign Details



Color Samples (Pantone)



228C



871C



AGENDA ITEM SUMMARY

	AGENDA ITEM SUMMARY
Agenda Date	November 07, 2023
Requested Action	Consider a Certificate of Appropriateness for colors to be used on the outside of the building located at 302 E Blanco Road (Barefoot Hair Designs & Suite)
Contact Person	Sara Serra-Bennett, Planner II, Planning Department
Background Information	HLC case Number: 2023-11-005B
	Contribution/ Integrity: Contributing/ low
	Related Case:
	The applicant is requesting to change the color of the exterior of the existing building. The proposal is to paint the door Red Pepper, the trims Rare Wood, and the wood item of the façade with Granite Dust.
Item Justification	<input type="checkbox"/> Legal/Regulatory Obligation <input type="checkbox"/> Infrastructure Investment <input type="checkbox"/> Reduce Costs <input checked="" type="checkbox"/> Customer Pull <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Service Enhancement <input type="checkbox"/> Mitigate Risk <input type="checkbox"/> Process Efficiency <input type="checkbox"/> Master Plan Recommendation <input type="checkbox"/> Other:
Strategic Alignment	C2 – Seeking customer-driven feedback. C3 – Collaborating with community partners to enhance quality of life. F3 – Maintaining a balanced and diversified economy.
Financial Considerations	
Citizen Input/Board Review	
Legal Review	
Alternative Options	
Supporting Documents	Att 1 – Location Map – 302 E Blanco Att 2 – Street View – 302 E Blanco Att 3 – Proposed Colors – 302 E Blanco




SUBJECT PROPERTY

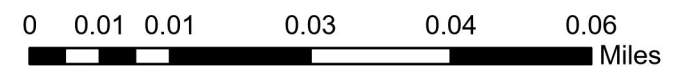
302 East Blanco Road

N



Legend

 302 East Blanco Road



STREET VIEW

302 E Blanco Rd (KAD 19935)



Existing façade



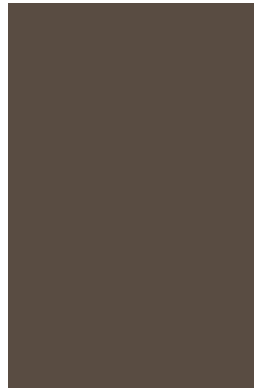
Proposed Color and Uses (BEHR)

Door



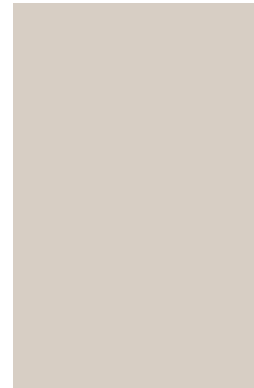
**Red Pepper
(PPU2-02)**

Trim



**Rare Wood
(MQ2-39)**

Wood



**Granite Dust
(MQ3-06)**



AGENDA ITEM SUMMARY

	AGENDA ITEM SUMMARY
Agenda Date	November 07, 2023
Requested Action	Consider a Certificate of Appropriateness for a Post and Panel sign located at 302 E Blanco Road (Barefoot Hair Designs & Suite)
Contact Person	Sara Serra-Bennett, Planner II, Planning Department
Background Information	HLC case Number: 2023-11-005C
	Contribution/ Integrity: Contributing/ low
	Related Case:
	The applicant has requested to use the existing rock pillars to install a post and panel sign measuring 73” x 46”. The sign will be aluminum composite, double sides vinyl laminated, and will have three colors and two fonts, as presented in the attached documents.
Item Justification	<input type="checkbox"/> Legal/Regulatory Obligation <input type="checkbox"/> Infrastructure Investment <input type="checkbox"/> Reduce Costs <input checked="" type="checkbox"/> Customer Pull <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Service Enhancement <input type="checkbox"/> Mitigate Risk <input type="checkbox"/> Process Efficiency <input type="checkbox"/> Master Plan Recommendation <input type="checkbox"/> Other:
Strategic Alignment	C2 – Seeking customer-driven feedback. C3 – Collaborating with community partners to enhance quality of life. F3 – Maintaining a balanced and diversified economy.
Financial Considerations	
Citizen Input/Board Review	
Legal Review	
Alternative Options	
Supporting Documents	Att 1 – Location Map – 302 E Blanco Att 2 – Street View – 302 E Blanco Att 3 – Proposed Sign – 302 E Blanco




SUBJECT PROPERTY

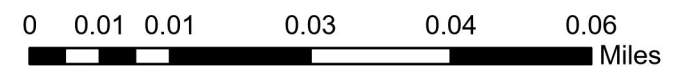
302 East Blanco Road

N



Legend

 302 East Blanco Road



STREET VIEW

302 E Blanco Rd (KAD 19935)



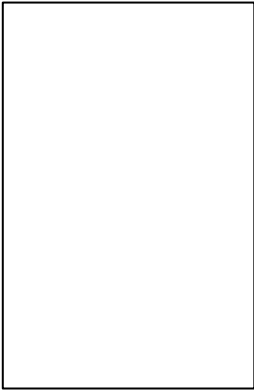
Proposed Sign

73"

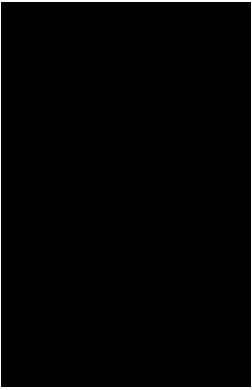


46"

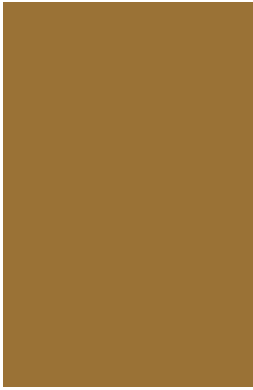
Proposed Color (RGB)



(255, 255, 255)




(00, 00, 00)



(154, 114, 54)



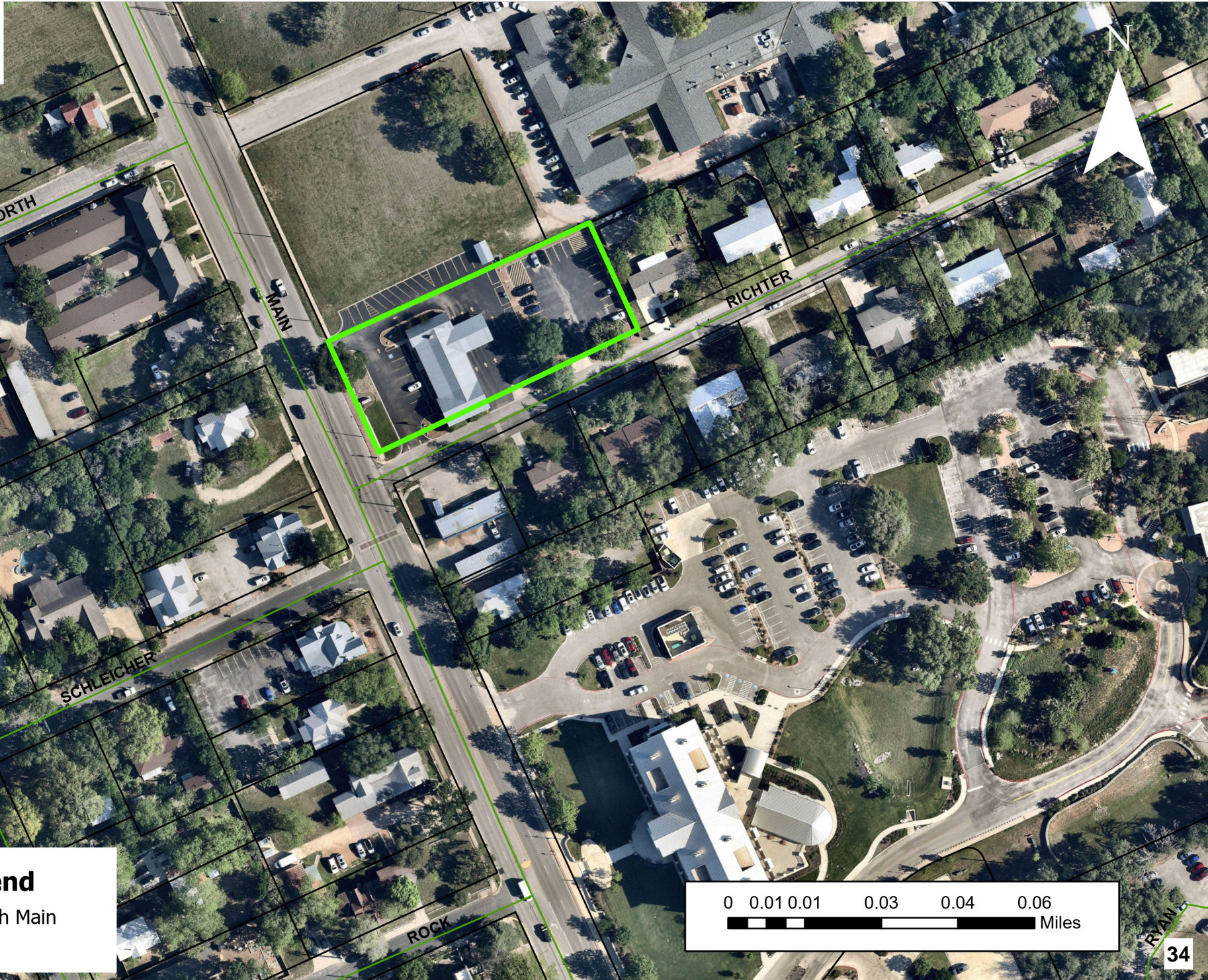
AGENDA ITEM SUMMARY


	AGENDA ITEM SUMMARY
Agenda Date	November 07, 2023
Requested Action	Consider a Building Permit to enclose a front porch located at 607 N Main Street (Security State Bank & Trust)
Contact Person	Sara Serra-Bennett, Planner II, Planning Department
Background Information	HLC case Number: 2023-11-005D
	Contribution/ Integrity: Non- Contributing/ N/A
	Related Case:
	The applicant wishes to enclose some of the existing porch to add to the internal office space. The proposal is to extend the façade wall, using the same type of windows, and enclosing the addition with the same color and pattern of siding as is used on the porch. The addition won't interfere with the accessibility of the city.
Item Justification	<input type="checkbox"/> Legal/Regulatory Obligation <input type="checkbox"/> Infrastructure Investment <input type="checkbox"/> Reduce Costs <input checked="" type="checkbox"/> Customer Pull <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Service Enhancement <input type="checkbox"/> Mitigate Risk <input type="checkbox"/> Process Efficiency <input type="checkbox"/> Master Plan Recommendation <input type="checkbox"/> Other:
Strategic Alignment	C2 – Seeking customer-driven feedback. C3 – Collaborating with community partners to enhance quality of life. F3 – Maintaining a balanced and diversified economy.
Financial Considerations	
Citizen Input/Board Review	
Legal Review	
Alternative Options	
Supporting Documents	Att 1 – Location Map – 607 N Main Att 2 – Street View – 607 N Main Att 3 – Porch with details – 607 N Main



SUBJECT PROPERTY

607 North Main Street



Legend
 607 North Main Street

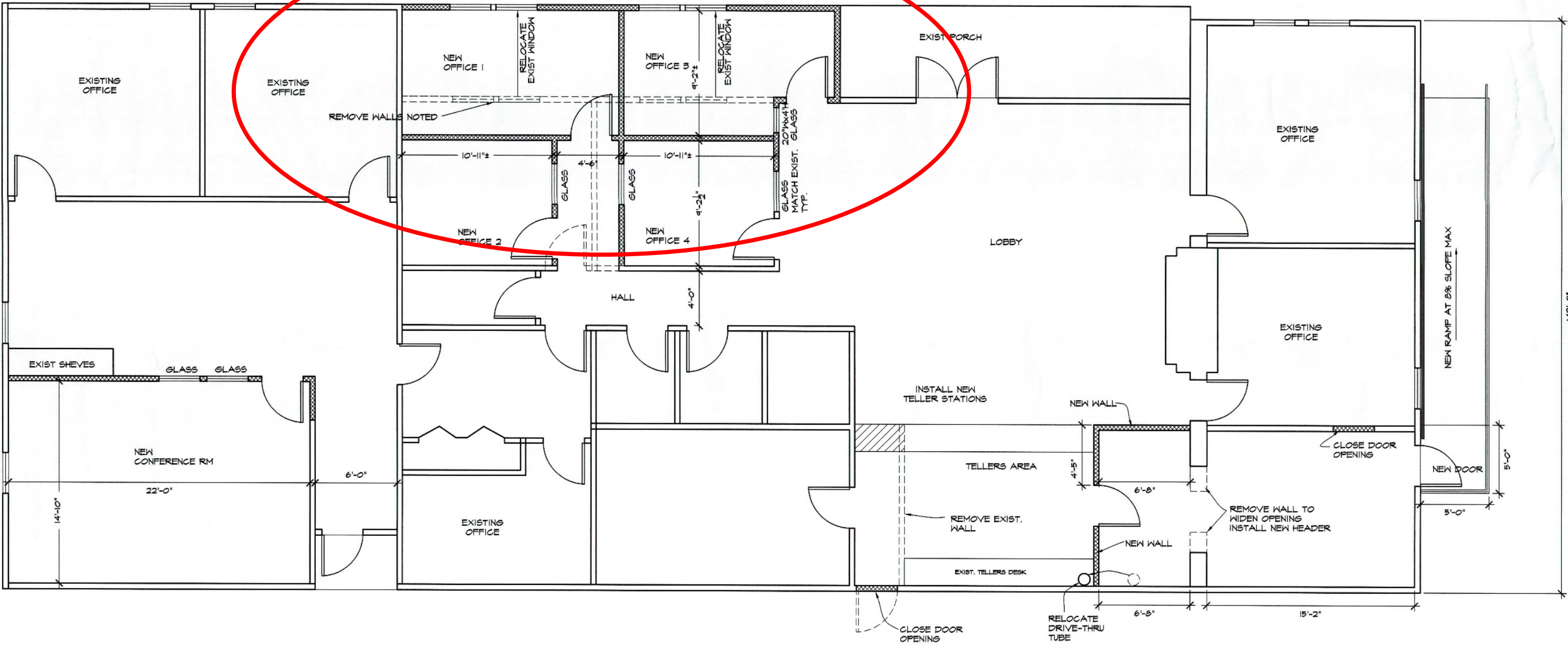


STREET VIEW
607 North Main Street (KAD 25721)



Floor Plant

Area of the porch to be enclosed.



FLOOR PLAN

Sample of the windows that will be used.



Sample of the material and color use

