



AGENDA ITEM SUMMARY

Agenda Date	March 24, 2026
Requested Action	RECEIVE BIDS AND APPROVE RESOLUTION NO. 2026-R16; A RESOLUTION AWARDING THE CONTRACT FOR CITY OF BOERNE MOWING FISCAL YEAR 2026 TO YELLOWSTONE LANDSCAPE IN THE AMOUNT NOT TO EXCEED \$300,145.00; AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT.
Contact Person	Jeffrey Carroll – Engineering & Mobility Director
Background Information	<p>In previous years, the City’s Street Department performed mowing of public areas including rights-of-way, open spaces, and drainage areas using City staff. Starting in Fiscal Year 2023, the City switched to a seasonal mowing contract. This change has increased efficiency by allowing Street Department crews to concentrate more on core services such as street and sidewalk maintenance.</p> <p>In the approved Fiscal Year 2025 budget, funding for the mowing contract was increased to expand services to additional areas, including more rights-of-way, city buildings, and park properties, with mowing scheduled monthly. The contract also includes an option to renew for up to two additional years, with a 3% annual increase in unit prices.</p> <p>Since the total contract value exceeds \$100,000, state law requires the City to conduct a competitive bidding process. The project was advertised on January 18 and 25, and two bids were received on February 10, consisting of \$300,145.00 and \$604,004.00. The lowest bid was submitted by Yellowstone Landscape, a contractor the City has successfully worked with previously.</p> <p>The project was initially budgeted at \$200,000. After reviewing the bids, City staff collaborated with the lowest bidder to reduce the scope of work so the contract aligns better with the available funding. The contractor has agreed to these changes.</p> <p>City staff recommends awarding the contract to Yellowstone Landscape based on their qualifications and low bid of \$300,145.00.</p>

	<p>Upon executing the contract, staff will submit an immediate change order to remove pre-determined mowing areas, reducing the contract amount to match the available funds. Parks and Street department staff will continue to mow these areas as needed.</p> <p>It is also important to note that the contract is based on estimated work quantities. Actual costs may be lower depending on weather conditions and how much mowing is needed during the contract period.</p>
Strategic Alignment	F2 – Investing in and maintaining high-quality infrastructure systems and public assets.
Financial Considerations	Having a contractor perform mowing is more cost-effective than City efforts and frees up Street and Parks staff to focus on other priority projects.
Citizen Input/Board Review	N/A
Legal Review	N/A
Alternative Options	N/A
Supporting Documents	<p>Resolution No. 2026-R16 Bid Tabulation Summary Bid – Yellowstone Landscape Mowing Exhibit Scope of Services Mowing Agreement</p>