

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 North Main Street**  
**Boerne, TX 78006**  
**DECEMBER 9, 2025 – 6:00 PM**

Minutes of the Regular Called City Council Meeting of December 9, 2025.

**Present:**       **6 -**   Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Joe Bateman, Council Member Kyle Mickelsen, Council Member Bret A. Bunker, and Council Member Joseph Macaluso

**Staff Present:**   Ben Thatcher, Jeff Carroll, Lori Carroll, Maria Garcia, Mike Mann, Mick McKamie, Nick Montagno, Terry Nolan, Steve Perez, Mike Raute, Natalie Shults, Andrea Snouffer, Kristy Stark, Chastity Valdes, Andrew Wilkinson, and Danny Zincke.

**Recognized / Registered Guests:** No guests were in attendance.

**1. CALL TO ORDER – 6:00 PM**

Mayor Ritchie called the City Council meeting to order at 6:00 p.m.

**2. CONFLICTS OF INTEREST**

No conflicts were declared.

**3. PUBLIC COMMENTS:**

No comments were received.

**4. CONSENT AGENDA:**

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER BATEMAN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**A. CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL CALLED CITY COUNCIL MEETING OF NOVEMBER 18, 2025.**

THE MINUTES WERE APPROVED.

**B. CONSIDER RESOLUTION NO. 2025-R88; A RESOLUTION OF THE CITY OF BOERNE, TEXAS AUTHORIZING THE CITY MANAGER TO CONTRACT WITH ENVIRONMENTAL IMPROVEMENTS, INC. TO REPLACE ONE CLARIFIER ASSEMBLY AT THE OLD SAN ANTONIO ROAD WASTEWATER TREATMENT AND RECYCLING CENTER (WWTRC) FOR AN AMOUNT NOT TO EXCEED \$130,000.**

THE RESOLUTION WAS APPROVED.

**C. CONSIDER RESOLUTION NO. 2025-R89; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOERNE, TEXAS AND KENDALL COUNTY, TEXAS FOR LIBRARY SYSTEM SERVICES.**

THE RESOLUTION WAS APPROVED.

**D. CONSIDER RESOLUTION NO. 2025-R90; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE, TEXAS AND THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR FLOCK AUTOMATIC LICENSE PLATE RECOGNITION CAMERAS LOCATED WITHIN STATE RIGHTS-OF-WAY INSIDE THE CITY LIMITS OF BOERNE.**

THE RESOLUTION WAS APPROVED.

**REGULAR AGENDA:**

**5. PRESENTATIONS, PUBLIC HEARINGS, AND ORDINANCES:****A. CONSIDER A ONE-TIME READING OF ORDINANCE NO. 2025-20; AS PERMITTED BY THE CITY OF BOERNE'S HOME RULE CHARTER SECTION 3.11.A. (As described below)**

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE A ONE-TIME READING OF ORDINANCE NO. 2025-20; AS PERMITTED BY THE CITY OF BOERNE'S HOME RULE CHARTER SECTION 3.11.A. (AS DESCRIBED BELOW). THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**B. CONSIDER ORDINANCE NO. 2025-20; AN ORDINANCE OF THE CITY OF BOERNE, TEXAS REPEALING AND REPLACING ORDINANCE NO. 2023-18 AND ESTABLISHING CREDITS FOR WATER CONSERVATION MEASURES.**

Mayor Ritchie called on Andrea Snouffer, Utilities Administrative Supervisor, to provide information regarding the proposed amendments to the City's water and wastewater impact fee ordinance. Ms. Snouffer explained that recent legislation, Senate Bill 14, requires impact fee ordinances to include language encouraging water conservation. She presented a graph illustrating the City's current impact fee program and noted that the City already offers conservation-related credits through its impact fees. The proposed amendment adds the required mandatory language but does not change the existing impact fee structure.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY MAYOR PRO TEM WOLOSIN, TO APPROVE ORDINANCE NO. 2025-20; AN ORDINANCE OF THE CITY OF BOERNE, TEXAS REPEALING AND REPLACING ORDINANCE NO. 2023-18 AND ESTABLISHING CREDITS FOR WATER CONSERVATION MEASURES. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

## **6. RESOLUTIONS:**

**A. CONSIDER RESOLUTION NO. 2025-R91; A RESOLUTION OF THE CITY OF BOERNE, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ADDITIONAL DESIGN SERVICES FOR THE GBRA WATER MAIN EXTENSION PROJECT FOR AN AMOUNT NOT TO EXCEED \$26,990.00.**

Mayor Ritchie called on Andrew Wilkinson, Utilities Engineer, to discuss the need for additional design services for the GBRA Water Main Extension Project. Mr. Wilkinson presented a diagram illustrating the project location and existing roadway conditions, along with a rendering depicting the anticipated appearance of the completed project. He explained that the City of Fair Oaks Ranch has agreed to reimburse the City for the additional design services associated with this project.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER MACALUSO, TO APPROVE RESOLUTION NO. 2025-R91; A RESOLUTION OF THE CITY OF BOERNE, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ADDITIONAL DESIGN SERVICES FOR THE GBRA WATER MAIN EXTENSION PROJECT FOR AN AMOUNT NOT TO EXCEED \$26,990.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

## **7. CITY MANAGER'S REPORT:**

**A. PRESENTATION ON WASTE MANAGEMENT UPDATE.**

Mayor Ritchie called on Nick Montagno, Director of Operations, to provide an

update on the Waste Management agreement approved in December 2024. Mr. Montagno reviewed key provisions of the agreement, including rate adjustments. He noted that recycling and trash service will occur on the same day for all areas, with the exception of Trails at Herff Ranch, where the pickup day will change from Wednesday to Thursday. He also reviewed the City's communication efforts regarding the changes and stated that staff held a Trails at Herff Ranch homeowners association meeting the previous evening to discuss the updates.

**B. MONTHLY PROJECTS REPORT.**

Mayor Ritchie called on City Manager Ben Thatcher. City Manager Thatcher expressed appreciation to Nick Montagno for his presentation and for the services provided by Waste Management. He then provided an update on various City projects. City Manager Thatcher noted that Mike Mann, who will be retiring January 2, 2026 will be recognized at the January 13, 2026, City Council meeting. He concluded by wishing everyone a Merry Christmas.

**8. COMMENTS FROM COUNCIL – No discussion or action may take place.**

Council Member Bateman stated that, as a new member of Council, the past few months have been a great experience and a valuable learning opportunity. He expressed appreciation to staff for a successful Weihnachts Parade and thanked Ryan Bass for attending his homeowners association meeting on short notice.

Mayor Pro Tem Wolosin noted that he did not see a post referencing comments he made at the previous council meeting. He expressed appreciation to staff for an outstanding Dickens event and parade, highlighting the strong sense of community spirit. He noted that the Boerne Greyhounds will be playing on Friday at the Alamodome and encouraged the community to celebrate Hanukkah. He wished everyone a Merry Christmas and a Happy New Year.

Council Member Mickelsen wished everyone a Merry Christmas and Happy New Year, expressed appreciation for staff, and encouraged the community to keep their eyes and hearts open during the holiday season.

Council Member Bunker stated that the Boerne Greyhounds football team will play at 7:00 p.m. on Friday at the Alamodome. He thanked Nick Montagno and Chris Shadrock for attending the Trails at Herff Ranch HOA meeting.

Council Member Macaluso wished everyone a Merry Christmas and Happy New Year and expressed strong appreciation for staff, noting there are many positive things to say about their efforts.

Mayor Ritchie stated that he received numerous positive comments regarding the new barricades and increased police presence during Dickens and the parade. He noted the event was excellent, as always, and stated it has been a great year. He expressed appreciation to City staff for the outstanding work they do for the City of Boerne and shared that he met a family who traveled from Mississippi to attend Dickens.

City Manager Thatcher provided statistics regarding attendance at the Dickens event.

## **9. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE:**

Mayor Ritchie convened the City Council into Executive Session at 6:32 p.m.

**A. SECTION 551.072 - DELIBERATION REGARDING REAL PROPERTY:  
DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF  
REAL PROPERTY. (Medical Dr.)**

No action was taken.

**B. SECTION 551.071 - CONSULTATION WITH CITY ATTORNEY TO  
DISCUSS SB-2038, PROCESS FOR PETITIONS FOR RELEASE FROM  
THE CITY'S EXTRATERRITORIAL JURISDICTION.**

No action was taken.

**10. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

Mayor Ritchie reconvened the City Council into Open Session at 6:57 p.m.

No action was taken.

**11. ADJOURNMENT**

Mayor Ritchie adjourned the City Council Meeting at 6:57 p.m.

Approve:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary