

MINUTES
SPECIAL CALLED CITY COUNCIL MEETING
CITY COUNCIL WINTER WORKSHOP
TRAINING ROOM
447 N Main
Boerne, TX 78006
February 1, 2024 – 6:00 PM

Minutes of the Special Called City Council Meeting of February 1, 2024.

Present: Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Sharon Wright, Council Member Quinten Scott, Council Member Bret Bunker, and Council Member Joseph Macaluso.

Staff Present: Ben Thatcher, Sarah Buckelew, Jeff Carroll, Lori Carroll, Nathan Crane, Susan Finch, Lissette Jimenez, Mike Mann, Nick Montagno, Steve Perez, Mike Raute, Kelly Skovbjerg, Kristy Stark, Larry Woods, and Danny Zincke.

Recognized/Registered Guests: Richard Chapman and Donna Sharp

1. CALL TO ORDER – 6:00 PM

Mayor Ritchie called the City Council meeting to order at 6:00 p.m.

Mayor Ritchie provided the Invocation and led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

2. PUBLIC COMMENTS:

No comments were received.

3. WELCOME & AGENDA INTRODUCTION

Mayor Ritchie called on City Manager Ben Thatcher. Mr. Thatcher stated that as part of the special meeting, new strategic priorities of projects will be highlighted as well as the 10-year Rolling Plan and the upcoming budget process.

4. DISCUSSION OF 10-YEAR ROLLING PLAN

Mayor Ritchie called Mr. Nick Montagno, Operation Manager to discuss the 10-year Rolling Plan. Mr. Montagno provided the objectives and initiatives of the plan. It is anticipated that the 10-year plan will be brought to City Council in February for consideration. Discussion ensued regarding the importance of prioritization.

5. DISCUSSION OF CURRENT CITY STRATEGY MAP

City Manager Thatcher reviewed the current City Strategy Map which was added last year. He stated that there was a need for a stronger alignment for budget planning. This is one of the most fundamental policy documents derived from our mission statement and values statement.

6. DISCUSSION OF 2023 PROOF OF PERFORMANCE

City Manager Thatcher excused staff to their places in the City Hall lobby. At 6:21 p.m. City Council Members were asked to proceed in groups of two's to a table in the lobby. Each staff member will provide the highlights of what was accomplished in their department last year and expectations for this year. This is an opportunity for one on one discussion with the department heads. Discussions will be timed for 10 to 15 minutes at which time Lori Carroll, City Secretary will ask Council Members to rotate to another table. Once the Council Members completed rotation to each table, Council Members proceeded to their places in the Training Room at 7:44 p.m.

7. DISCUSSION OF UPCOMING BUDGET PROCESS

Ms. Sarah Buckelew, Finance Director provided the timeline for the budget and tax rate process. She discussed the strategic focus for establishing the budget, how the budget is structured, and information that will affect the budget and tax rate. Ms. Buckelew announced that the City was awarded the GFOA Budget Award for the first time for financial excellence. Discussion ensued regarding transparency in the budget process.

8. COMMENTS FROM COUNCIL – No discussion or action may take place.

Mayor Ritchie expressed appreciation to staff for the informative meeting.

9. ADJOURNMENT

Mayor Ritchie adjourned the City Council Meeting at 7:55 p.m.

Approved:

Mayor

Attest:

City Secretary