

**AGENDA**  
**DESIGN REVIEW COMMITTEE MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 NORTH MAIN STREET**  
**Thursday, June 12, 2025 - 6:00 PM**

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE: THE DESIGN REVIEW COMMITTEE MAY, AS PERMITTED BY LAW, ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY MATTER LISTED BELOW AS AUTHORIZED BY TEXAS GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY)

1. CALL TO ORDER – 6:00 PM

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG  
PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG  
(HONOR THE TEXAS FLAG, I PLEDGE ALLEGIANCE TO THEE, TEXAS – ONE STATE UNDER  
GOD, ONE AND INDIVISIBLE.)  
MOMENT OF SILENCE

2.     [2025-275](#)           OATHS OF OFFICE

**Attachments:**     [AIS - OATHS OF OFFICE](#)

3. CONFLICT OF INTEREST

4. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Design Review Committee on any issue. The Design Review Committee may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

5. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Design Review Committee and may be enacted with one motion. There will be no separate discussion of items unless a Committee Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

5.A     [2025-271](#)           Consider approval of the minutes of the Design Review Committee meeting of November 14, 2024.

**Attachments:**     [Official Meeting Minutes 24-1114](#)

6. REGULAR AGENDA ITEMS:

- 6.A**     [2025-273](#)     Consider a request for a variance to the Unified Development Code 9.7.D.7. (Dimensional Table) to allow the installation of a 4-foot hanging sign from a 5-foot wide attached canopy, which exceeds the 60% depth requirement for perpendicular signs for a new tenant, located at 101 S. Main Street.

**Attachments:**     [AIS Mainz Hanging Sign Variance](#)  
                              [Attachment 1 – Aerial Map](#)  
                              [Attachment 2 – Zoning Map](#)  
                              [Attachment 3 – Street View](#)  
                              [Attachment 4 – Proposed Sign Details](#)

- 6.B**     [2025-274](#)     Consider a request for a variance to the Unified Development Code Section 9-7.D.1.b, to allow 82 square feet of total tenant signage where a maximum of 25 square feet is permitted for tenant spaces with less than 50 linear feet of building frontage for a new tenant, located at 101 S. Main Street.

**Attachments:**     [AIS Mainz Total Sign Area Variance](#)  
                              [Attachment 1 – Aerial Map](#)  
                              [Attachment 2 – Zoning Map](#)  
                              [Attachment 3 – Street View](#)  
                              [Attachment 4 – Proposed Sign Details](#)

## **7. DISCUSSION:**

- 7.A**     [2025-272](#)     Training: Reviewing Sign Certificates of Appropriateness and Variance Requests.

8. COMMENTS FROM COMMITTEE/LEGAL COUNSEL/STAFF – NO DISCUSSION OR ACTION MAY TAKE PLACE.

9. ADJOURNMENT

s/s Francesca "Franci" Linder

---

Administrative Officer

## **CERTIFICATION**

I hereby certify that the above notice of meeting was posted on the 9 day of June,  
2025 at 4:30 p.m.

s/s Chastity Valdes

---

Deputy City Secretary**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

**The City Hall Complex is wheelchair accessible. Access to the building and special parking is available at the front entrance of the building. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the by calling the Planning and Community Development Office at 830-248-1501.**

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.