

**Tuesday, July 1, 2025 - 5:30 PM**

**Present:** 5 - Chairman Sally Pena, Commissioner Patti Mainz, Commissioner Cesar Hance, Commissioner Mike Nichols, and Commissioner Ashley Maytum

**Absent:** 2 - Vice Chair Lynnese Graves, and Commissioner Sharon D. Wright

Chair Sally Pena called the Historic Landmark Commission to order at 5:30 p.m.

No conflicts were declared.

Elizabeth "Liz" Huvalla, Development Coordinator, administered the oaths of office to commissioner Ashley Maytum.

No comments were received.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY COMMISSIONER HANCE, TO APPROVE ITEM 5.A OF THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Commissioner Mainz, Commissioner Hance, Commissioner Nichols, and Commissioner Maytum

**A. CONSIDER APPROVAL OF THE MINUTES OF THE HISTORIC LANDMARK COMMISSION MEETINGS OF JUNE 3, 2025 AND JUNE 9, 2025.**

MINUTES WERE APPROVED.

**6. REGULAR AGENDA:****A. HOLD A PUBLIC HEARING AND CONSIDER A REQUEST FOR A DEMOLITION PERMIT FOR THE STRUCTURE (S) LOCATED AT 110 YOALANA STREET.**

Foster Simonsen, Planning Intern, presented the proposed demolition request.

Chairwoman Pena opened the public hearing at 5:34pm. The public hearing was closed at 5:35 p.m.

20 public notices were sent out about the proposed demolition. Three written responses were received in favor of demolition. One written response in opposition of demolition.

Chairwoman Pena commented on her site visit, detailing that there is nothing to preserve, and that the property and structures are not in good shape. Commissioner Caesar commented on the letter written in opposition of demolition, stating that it does not address the current state of the property. Instead, the letter details concern as to what may be built in the future and how it will affect privacy. The demolition request was approved with stipulations.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER NICHOLS, TO APPROVE A REQUEST FOR A DEMOLITION PERMIT FOR THE STRUCTURE (S) LOCATED AT 110 YOALANA STREET.. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Commissioner Mainz, Commissioner Hance, Commissioner Nichols, and Commissioner Maytum

**B. CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A BUILDING PERMIT FOR A NEW ACCESSORY STRUCTURE AND ASSOCIATED DEMOLITION WORK LOCATED AT 342 N MAIN STREET (KLEIN SMOKEHAUS).**

Benjamin "Ben" Simmons, Planner I, presented the proposed building permit.

Mr. Simmons presented the scope of work, existing site plans, proposed site plans, and proposed elevation. Mr. Simmons gave an analysis of the proposed building permit. The recommendation was to approve a certificate of appropriateness.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY COMMISSIONER MAINZ, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A BUILDING PERMIT FOR A NEW ACCESSORY STRUCTURE AND ASSOCIATED DEMOLITION WORK LOCATED AT 342 N MAIN STREET (KLEIN SMOKEHAUS). THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Commissioner Mainz, Commissioner Hance, Commissioner Nichols, and Commissioner Maytum

**7. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action may take place.**

Ms. Linder, reminded commissioners of the ethics training on July 16th at 5:30 p.m. She gave instructions in the event that the commissioners are unable to attend. CSO will send video if attendance is not possible. An affidavit will need to be signed. Commissioner Hance stated he will not be able to attend.

Ms. Linder introduced the new planner and administrative assistant in the planning department.

**8. ADJOURNMENT**

Meeting adjourned at 5:48 p.m.

Approved:

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Chairman

Attest:

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Administrative Assistant