

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 North Main Street**  
**Boerne, TX 78006**  
**February 13, 2024 – 6:00 PM**

Minutes of the Regular Called City Council Meeting of February 13, 2024.

**Present:**        5 - Mayor Pro Tem Ty Wolosin, Council Member Sharon D. Wright, Council Member Quinten Scott, Council Member Bret A. Bunker, and Council Member Joseph Macaluso

**Absent:**        1 - Mayor Frank Ritchie

**Staff Present:** Ben Thatcher, Siria Arreola, Ryan Bass, Sarah Buckelew, Lori Carroll, Jill Christian, Nathan Crane, Sayge Flores, Lissette Jimenez, Mike Mann, Steve Perez, Mike Raute, Chris Shadrock, Kristy Stark, and Danny Zincke. Mick McKamie attended virtually.

**Registered / Recognized Guests:** No guests were in the audience.

**1. CALL TO ORDER – 6:00 PM**

Mayor Pro Tem Wolosin called the City Council meeting to order at 6:00 p.m.

Mayor Pro Tem Wolosin called on Reverend Kerry Kirtley from Touchstone Community Church to provide the Invocation.

Mayor Pro Tem Wolosin led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

**2. CONFLICTS OF INTEREST**

No conflicts were declared.

**3. PUBLIC COMMENTS:**

No comments were received.

#### **4. CONSENT AGENDA:**

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER SCOTT, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, Council Member Bunker, and Council Member Macaluso

- A. [2024-077](#) **CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING OF JANUARY 23, 2024, AND THE SPECIAL CALLED MEETING (WINTER WORKSHOP) ON FEBRUARY 1, 2024.**

THE MINUTES WERE APPROVED.

- B. [2024-078](#) **CONSIDER MAYORAL APPOINTMENTS TO THE VISIT BOERNE ADVISORY BOARD.**

THE APPOINTMENT OF EMILY CARVALHO TO REPRESENT THE BUSINESS DISTRICT AND THE APPOINTMENT TOMMY MATHEWS TO VICE CHAIR WERE APPROVED.

- C. [2024-079](#) **CONSIDER ON SECOND READING ORDINANCE NO. 2024-03; AMENDING ORDINANCE NO. 2023-25 CAPTIONED "AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF BOERNE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH CHAPTER 102, LOCAL GOVERNMENT CODE, AND APPROPRIATING THE VARIOUS AMOUNTS THEREOF." (Amend Budget for fiscal year 2023-2024 to include two donations: \$50,000.00 to the animal control shelter and \$48,038.00 to Parks & Recreation Department for playground equipment)**

THE ORDINANCE WAS APPROVED.

- D. [2024-056](#) **CONSIDER RESOLUTION NO. 2024-R09; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A FIVE-YEAR AGREEMENT BETWEEN THE CITY OF BOERNE AND**

FLOCK GROUP, INC. FOR FLOCK SERVICE FOR AN AMOUNT NOT TO EXCEED \$225,000.00.

THE RESOLUTION WAS APPROVED.

**REGULAR AGENDA:**

**5. RESOLUTIONS:**

- A. [2024-043](#) RECEIVE PROPOSALS FOR WATER METER AND GAS MODULE REPLACEMENT CONTRACT AND CONSIDER RESOLUTION NO. 2024-R10; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AWARDING THE CONTRACT FOR WATER METER AND GAS MODULE REPLACEMENT TO \_\_\_\_\_ FOR AN AMOUNT NOT TO EXCEED \$\_\_\_\_\_; AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT.

Mayor Pro Tem Wolosin called on Ms. Sarah Buckelew, Finance Director to review the need for city-wide replacement of approximately 5,200 end of life water meters and modules and retrofitting 1,340 gas modules. Discussion ensued regarding financing and timeline for delivery and installation.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER WRIGHT, TO RECEIVE PROPOSALS FOR WATER METER AND GAS MODULE REPLACEMENT CONTRACT AND APPROVE RESOLUTION NO. 2024-R10; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AWARDING THE CONTRACT FOR WATER METER AND GAS MODULE REPLACEMENT TO RTS WATER SOLUTIONS, LLC FOR AN AMOUNT NOT TO EXCEED \$2,673,441.00; AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, Council Member Bunker, and Council Member Macaluso

- B. [2024-082](#) CONSIDER RESOLUTION NO. 2024-R11; A RESOLUTION TO RATIFY THE EXECUTION OF CHANGE ORDER NO. 5 TO THE AGREEMENT

**BETWEEN THE CITY OF BOERNE AND AGAVE DESIGN STUDIO, LLC  
FOR THE COMPLETION OF THE RIVER ROAD PARK BANK  
STABILIZATION PROJECT FOR AN ADDITIONAL AMOUNT NOT TO  
EXCEED \$92,000.00.**

Mayor Pro Tem Wolosin called on Ms. Lissette Jimenez, Parks Director to update the City Council on the proposed change order for the River Road Park Bank Stabilization Project. Ms. Jimenez reviewed the previous change orders and explained the need for the proposed change order. She also provided an update on issues caused by heavy rainfall last weekend. Discussion ensued regarding the equipment that may have been damaged due to the heavy rainfall.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE RESOLUTION NO. 2024-R11; A RESOLUTION TO RATIFY THE EXECUTION OF CHANGE ORDER NO. 5 TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND AGAVE DESIGN STUDIO, LLC FOR THE COMPLETION OF THE RIVER ROAD PARK BANK STABILIZATION PROJECT FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$92,000.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, Council Member Bunker, and Council Member Macaluso

Council Member Macaluso asked to make a statement. He stated that the contract regarding the River Road Park Stabilization Project is a private contract, that the city is not doing the work therefore, not responsible for the contractor's damaged equipment. He has heard concerns that the contractor may come back to the city asking for money for repairs to the equipment. Ms. Jimenez stated that the contractor admitted fault.

## **6. CITY MANAGER'S REPORT:**

Mayor Pro Tem Wolosin called on City Manager Ben Thatcher to provide the City Manager's Report.

### **A. [2024-083](#) UDC UPDATE.**

City Manager Thatcher asked Mr. Nathan Crane, Planning Director to reviewed the proposed updates to the UDC which staff will be working on in regards to items such as HB3699, address stand alone food trucks, and noise ordinance. Mr. Crane stated that a consultant will be available in person or virtually to conduct interviews and address proposed UDC amendments. The amendments will require Planning and Zoning Commission and City Council public hearings. Discussion ensued regarding reactivating the Noise Subcommittee and include the IH-10 Scenic Overlay District in the discussions.

**B. [2024-084](#) ONE WATER UPDATE.**

City Manager Thatcher asked Mr. Mike Mann, Utilities Director to provide an update on One Water. Mr. Mann stated that the city has been practicing One Water concepts for years and will be working with HDR to assess our current processes, get input from the community for a strategic communication plan, and then report findings to city council.

Discussion ensued regarding incentivizing rainwater catchment, but can't make it a requirement under state law.

**7. COMMENTS FROM COUNCIL – No discussion or action may take place.**

Mayor Pro Tem Wolosin expressed appreciation to city staff who were in attendance at the council meeting and for all the work they do. He stated that he and County Commissioner Carpenter were interviewed by State Examiner and urged everyone to view the interview. Past County Commissioner John Kight was also interviewed later as well as Mayor Ritchie. Mayor Pro Tem Wolosin stated that State Examiner is a good media to get accurate information out to the community. He also urged the community to reach out to elected officials with questions or concerns.

**8. ADJOURNMENT**

Mayor Pro Tem Wolosin adjourned the City Council Meeting at 6:34 p.m.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary