

AGENDA
HISTORIC LANDMARK COMMISSION MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 NORTH MAIN STREET
Tuesday, November 4, 2025 - 5:30 PM

A quorum of the Historic Landmark Commission will be present during the meeting at:
447 N. Main, Boerne, TX 78006.

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE: THE HISTORIC LANDMARK COMMISSION MAY, AS PERMITTED BY LAW, ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY MATTER LISTED BELOW AS AUTHORIZED BY GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY)

1. CALL TO ORDER – 5:30 PM

2. CONFLICT OF INTEREST

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

4. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Historic Landmark Commission and may be enacted with one motion. There will be no separate discussion of items unless a Commission Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

A. [2025-562](#) CONSIDER APPROVAL OF THE MINUTES OF THE HISTORIC LANDMARK COMMISSION MEETING OF OCTOBER 7, 2025.

Attachments: [HLC Minutes](#)

5. REGULAR AGENDA:

A. [2025-566](#) HOLD A PUBLIC HEARING AND CONSIDER A REQUEST FOR A DEMOLITION PERMIT FOR THE STRUCTURE(S) LOCATED AT 604 OGRADY ST.

Attachments: [AIS 604 ogrady](#)
 [Attachment 1 - Aerial View](#)
 [Attachment 2 - Street View](#)
 [Attachment 3 - Site Visit Photos](#)
 [Attachment 4 - Public Notice Response](#)

- B. [2025-565](#) HOLD A PUBLIC HEARING AND CONSIDER A REQUEST FOR A
 DEMOLITION PERMIT FOR THE STRUCTURE(S) LOCATED AT 144
 GARDEN ST.

Attachments: [AIS 144 garden](#)
 [Attachment 1 - Aerial View](#)
 [Attachment 2 - Street view 144 garden](#)
 [Attachment 3 - Site photos 144 garden](#)
 [Attachment 4 - Public Notice Response](#)

6. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action
may take place.

7. ADJOURNMENT

s/s Francesca "Franci" Linder

Administrative Officer

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the 29th day of
October, 2025 at 3:00 p.m.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City Hall Complex is wheelchair accessible. Access to the building and special
parking is available at the front entrance of the building. Requests for special
services must be received forty-eight (48) hours prior to the meeting time by calling
the Planning and Community Development Office at 830-249-9511.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

MINUTES
HISTORIC LANDMARK COMMISSION MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 NORTH MAIN STREET

Tuesday, October 7, 2025 - 5:30 PM

Present: 6 - Chairman Sally Pena, Vice Chair Lynnese Graves,
 Commissioner Patti Mainz, Commissioner Cesar Hance,
 Commissioner Mike Nichols, and Commissioner Sharon D.
 Wright

Absent: 1 - Commissioner Ashley Maytum

1. CALL TO ORDER – 5:30 PM

Chairwoman Pena called the Historic Landmark Commission to order at 5:30 p.m.

2. CONFLICT OF INTEREST

No conflicts of interest were declared.

3. PUBLIC COMMENTS:

No public comments were received.

4. CONSENT AGENDA:

A MOTION WAS MADE BY COMMISSIONER WRIGHT, SECONDED BY VICE CHAIR GRAVES, THAT TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 6 - Chairman Pena, Vice Chair Graves, Commissioner Mainz,
 Commissioner Hance, Commissioner Nichols, and Commissioner
 Wright

**A. [2025-506](#) CONSIDER APPROVAL OF THE MINUTES OF THE HISTORIC
 LANDMARK COMMISSION MEETINGS OF AUGUST 5, 2025.**

5. REGULAR AGENDA:

A. 2025-507 CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A NEW HANGING SIGN LOCATED AT 104 E HOSACK (BOERNE SIPS NUTRITION).

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY VICE CHAIR GRAVES, TO APPROVE THE ALTERNATE DESIGN AND ISSUE A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A NEW HANGING SIGN LOCATED AT 104 E HOSACK (BOERNE SIPS NUTRITION). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Chairwoman Pena announced that Items 5A and 5C would be presented together, as they involve the same signage request, but will be voted on separately.

Ben Simmons, Planning Department, presented the items. He explained that the signs are being presented together because they are both hanging signs that will be displayed on the same stand. He reviewed the specifications and requirements for each.

Commissioner Graves stated that the signage should be uniform in size.

Commissioner Nichols commented that additional research may be needed before approving both items and suggested that the signs should have matching fonts, as that was one of the options presented.

Franci Linder, Assistant Planning Director, noted that both signs have been approved for permits and meet UDC requirements.

Commissioner Mainz asked if there was an issue with the signs not being the same size. Ms. Linder responded that there was no issue.

Commissioner Wright asked for clarification on whether the signs would be the same size and expressed appreciation that the signs would be made of metal, as this would make them more durable.

Chairwoman Pena asked whether there would be room to add a third sign in the future. The property owner confirmed that there would be space available.

The Commission agreed to approve the items if the signs matched in size and font, consistent with the presented option.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY VICE CHAIR GRAVES, TO APPROVE THE ALTERNATE SIGN AND ISSUE A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A NEW HANGING SIGN LOCATED AT 104 E HOSACK (BOERNE SIPS NUTRITION). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Chairman Pena, Vice Chair Graves, Commissioner Hance, Commissioner Nichols, and Commissioner Wright

Nay: 1 - Commissioner Mainz

Absent: 1 - Commissioner Maytum

B. [2025-508](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A WALL SIGN LOCATED AT 104 E HOSACK (BOERNE SIPS NUTRITION).

Chairwoman Pena called for Ben Simmons, Planning Department, to present Item 5B.

Ben Simmons presented the request and provided an overview of the proposal.

Commissioner Nichols commented that he would like the color of the signage to match the business for consistency.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER WRIGHT, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A WALL SIGN LOCATED AT 104 E HOSACK (BOERNE SIPS NUTRITION). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Chairman Pena, Vice Chair Graves, Commissioner Mainz, Commissioner Hance, and Commissioner Wright

Nay: 1 - Commissioner Nichols

Absent: 1 - Commissioner Maytum

C. [2025-509](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A NEW HANGING SIGN LOCATED AT 615 S MAIN ST (MINISTRY OF DANCE).

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY VICE CHAIR GRAVES, TO APPROVE THE ALTERNATE SIGN AND ISSUE A CERTIFICATE OF APPROPRIATENESS FOR A SIGN PERMIT FOR A NEW HANGING SIGN LOCATED AT 615 S MAIN ST (MINISTRY OF DANCE). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Chairman Pena, Vice Chair Graves, Commissioner Mainz, Commissioner Hance, and Commissioner Wright

Nay: 1 - Commissioner Nichols

Absent: 1 - Commissioner Maytum

D. [2025-510](#) CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A NEW FENCE LOCATED AT 604 S MAIN.

Mr. Ben Simmons, Planning Department, continued with the presentation for Item 5D, a fence request featuring stone and iron construction.

Commissioner Wright asked where the fence would be located. Mr. Simmons confirmed that it would face a private drive. Commissioner Wright noted that the proposed design was period-appropriate and well-suited for historic preservation.

Mr. Simmons further clarified that the original fence would remain in place, and the new fence would be installed in front of it.

The Commission discussed various fence design options and referenced other similar styles used around the city.

The Commission agreed to approve the request as presented, including the stone footing.

A MOTION WAS MADE BY COMMISSIONER MAINZ, SECONDED BY COMMISSIONER HANCE, TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A NEW FENCE LOCATED AT 604 S MAIN. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 6 - Chairman Pena, Vice Chair Graves, Commissioner Mainz, Commissioner Hance, Commissioner Nichols, and Commissioner Wright

Absent: 1 - Commissioner Maytum

6. DISCUSSION ITEMS:

A. [2025-524](#) DISCUSSION ON HISTORIC LANDMARK COMMISSION MEETING DATE AND TIME.

Franci Linder, Assistant Planning Director, reviewed the current meeting schedule, noting that the Historic Landmark Commission (HLC) meets on the first Tuesday of each month, with Planning and Zoning (P&Z) meeting the day before. She added that the third meeting typically occurs during the second week of the month.

Ms. Linder proposed moving the HLC meeting to the third Monday of each month beginning in 2026.

The Commission asked whether this change would be moving forward. Ms. Linder confirmed that it would take effect in 2026 and that no action was required at this time.

B. [2025-525](#) DISCUSSION ON HISTORIC PRESERVATION IMPROVEMENT GRANT.

The Commission discussed strategies to proactively reach out to local shop owners to raise awareness about the Historic Preservation Improvement Grant. The goal is to strengthen community connections and encourage participation, with Commission members being available to assist in outreach efforts.

Franci Linder, Assistant Planning Director, advised that no more than two HLC members should participate at a time to avoid a quorum.

Commissioner Mainz asked how to proceed if a shop owner is not present during visits. Ms. Linder explained that the outreach would primarily consist of informational visits, distributing flyers that highlight the grant's benefits.

Commissioner Mainz also suggested coordinating through KAD and sending grant information directly to shop owners in addition to door-to-door outreach.

Chairman Pena recommended following up with shop owners via email.

Commissioner Wright suggested visiting businesses during event nights, as more owners are likely to be present at those times.

Ms. Linder stated she would email the Board to coordinate participation and scheduling.

7. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action may take place.

No comments were received.

8. ADJOURNMENT

The Historic Landmark Commission Meeting was adjourned at 6:06 p.m.

s/s Franci Linder

Administrative Officer



AGENDA ITEM SUMMARY

Agenda Date	November 4, 2025
Requested Action	Hold a public hearing and consider a request for a demolition permit for the structure(s) located at 604 Ogrady Street.
Contact Person	Francesca “Franci” Linder, AICP – Assistant Planning Director (830)-248-1528, flinder@boerne-tx.gov
Background Information	BACKGROUND: The primary structure located at 604 Ogrady Street was constructed in 1963 as a single-family residence. There is 1 accessory structure, a shed, on the property. This property is owned by MRCL Flatiron LLC. It is located within the City of Boerne limits and is older than 50 years. It is zoned R2-M (Moderate Density Residential) and is not located within the Historic District. The Patrick Heath Public Library has no historical records of this property. REQUEST: The property owner is requesting: 1. The Historic Landmark Commission hold a public hearing regarding the demolition of the structure(s) located at 604 Ogrady Street. ANALYSIS: The current single-family residence located at 604 Ogrady Street was constructed in 1963. The owner is proposing to demolish the single-family home and accessory structure on the property. A site visit was performed on September 24, 2025, to gather additional information on the structure(s). The findings are summarized as:

	• There is a single-family residence and shed at the property. • The single-family residence is approximately 1,142 square feet. • Both structures appear to be in poor condition. FINDINGS: • Staff finds that the structure is not a historic landmark, and does not appear to have architectural, cultural, or educational value, as per criteria outlined in section 2.11 of the UDC. RECOMMENDATION: The Historic Landmark Commission should hold a public hearing to determine if the request meets the requirements of UDC Section 2-11 and should be considered a contributing structure. MOTIONS FOR CONSIDERATION: The following motions are provided to assist the Commission’s decision. I move that the Historic Landmark Commission accepts the findings and APPROVE a demolition permit request. OR I move that the Historic Landmark Commission rejects the findings and DENY a demolition permit request. (The Commission will need to state the reasons for the denial. These reasons should reference specific regulations in the UDC).
Strategic Alignment	
Financial Considerations	N/A
Citizen Input/Board Review	A public hearing was scheduled for October 7th, 2025; even though this public hearing was not held, a public notification of the demolition request was mailed to 84 neighboring residents on September 18th, 2025, and published in the Boerne Star on September 20th, 2025. • Eleven (11) response was received in favor of the demolition request. Another round of notifications was issued for the public hearing on November 4th, 2025. This included 84 mailed notifications to neighboring residents on October 16th, 2025 and a notification published in the Boerne Star on October 19th, 2025.

	Thirteen (13) responses were received in favor of the demolition request.
Legal Review	Section 2.11 of the UDC requires that the HLC review demolition permit requests for historic properties.
Alternative Options	The Commission must approve, approve with conditions, extend the review, or deny the request. Each condition or reason for denial must be directly related to requirements of city regulations and may not be arbitrary.
Supporting Documents	Attachment 1 – Aerial Map Attachment 2 – Street View Attachment 3 – Site Visit Photos Attachment 4 – Public Notice Response

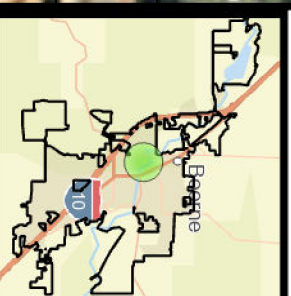
SUBJECT PROPERTY

604 Ogrody St.

Legend

 Parcels

 **SUBJECT
PROPERTY**













Notice of Historic Landmark Commission Public Hearing

Case Manager: Francesca "Franci" Under

☎: 830-248-1528

Email: flinder@boerne-tx.gov

The City of Boerne has received an application described below, and you are encouraged to attend the public hearing as an interested party. You will have the opportunity to express your opinion either in support or opposition to the request by mailing the response portion of this notice or emailing the case manager listed above. Please contact the case manager if you have questions or need further information. Your participation in this process is encouraged. You may watch the proceedings of this meeting by visiting the City's official webpage.

Meeting Location: Boerne City Hall - City Council Chambers
447 North Main Street
Boerne, TX – 78006

Date and Time: Tuesday, November 4, 2025
5:30 p.m.

Proposal: Consider a request for a demolition permit for the structure(s) located at 604 Ogrady St.

Authorized Agent: Edward Barajas

CASE: 604 Ogrady – Demolition- FL
HLC – November 4, 2025

Please return this notice whether or not you plan to attend the hearing. For further information, please call 830-248-1501 or email planning@boerne-tx.gov.

Name: _____

Address: _____

☒ Favor

☐ Oppose

Reason: _____

INTEGRITY • COLLABORATION • RESPECT • SERVICE • EXCELLENCE

Planning Department: 447 N. Main St. | Boerne, TX 78006

Phone: 830-248-1501

Email: planning@boerne-tx.gov



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Name: _____

Address: _____

(☒) Favor

(☐) Oppose

Reason: _____

INTEGRITY • COLLABORATION • RESPECT • SERVICE • EXCELLENCE

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Name: _____

Address: _____

☒ Favor

☐ Oppose

Reason: _____

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Name _____

Address _____

☒ Favor

☐ Oppose

Reason: UGLY

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Name:

Address:

Reason: ☒ Favor ☐ Oppose

house is Falling Down

INTEGRITY • COLLABORATION • RESPECT • SERVICE • EXCELLENCE

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Phone: 830-248-1501

Email: planning@boerne-tx.gov

CASE: 604 Ogrady – Demolition- FL

HLC – November 4, 2025

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please call 830-248-1501 or email planning@boerne-tx.gov.

Name: _____

Address: _____

(☒) Favor

(☐) Oppose

Reason: _____

Please tear down the dilapidated house at 604 Ogrady.



10/13/2025

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Phone: 830-248-1501

Email: planning@boerne-tx.gov

CASE: 604 Ogrady - Demolition- FL

HLC - November 4, 2025

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please call 830-248-1501 or email planning@boerne-tx.gov.

Reason:

☒ Favor

☐ Oppose

Place is a clump - get rid
of TRASA + House

John D. 210-827-0290

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Name _____

Address _____

Reason: ☒ Favor ☐ Oppose

IT IS ALREADY FALLING DOWN.

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Name: _____

Address: _____

☒ Favor

☐ Oppose

Reason: _____

Structure is an uninhabitable eyesore.

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Planning Department: 447 N. Main St. | Boerne, TX 78006

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Name: _____

Address: _____

☒ Favor

☐ Oppose

Reason: _____

It is in an advanced state of
distress, overgrown and probably infested with
critters.

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Name: _____

Address: _____

☒ Favor

() Oppose

Reason: _____

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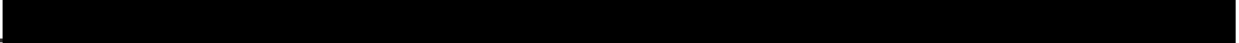
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Name: 

Address: 

☒ Favor

☐ Oppose

Reason: _____

INTEGRITY • COLLABORATION • RESPECT • SERVICE • EXCELLENCE

Planning Department: 447 N. Main St. | Boerne, TX 78006

Phone: 830 -248-1501

Email: planning@boerne-tx.gov

CASE: 144 Garden St – Demolition- FL

HLC – November 4, 2025

Please return this notice whether or not you plan to attend the hearing. For further information, please call 830-248-1501 or email planning@boerne-tx.gov.

Name: _____

Address: _____

☒ Favor

☐ Oppose

Reason: _____

*Yvon demolition, but the home (shack)
should be demolished too. This
home is located south of 144 Garden.
It is attracting many different animals.*

INTEGRITY • COLLABORATION • RESPECT • SERVICE • EXCELLENCE

Planning Department: 447 N. Main St. | Boerne, TX 78006

Phone: 830-248-1501

Email: planning@boerne-tx.gov



AGENDA ITEM SUMMARY

Agenda Date	November 4, 2025
Requested Action	Hold a public hearing and consider a request for a demolition permit for the structure(s) located at 144 Garden Street.
Contact Person	Francesca “Franci” Linder, AICP – Assistant Planning Director (830)-248-1528, flinder@boerne-tx.gov
Background Information	BACKGROUND: The primary structure located at 144 Garden Street was constructed in 1956 as a single-family residence. There are 2 accessory structures, both are sheds, on the property. This property is owned by Stacey & Russel Noll; the representative is Benedict Adams, AIA. It is located within the City of Boerne limits and is older than 50 years. It is zoned R1-M (Medium Density Residential) and is not located within the Historic District. The Patrick Heath Public Library has no historical records of this property. REQUEST: The property owner is requesting: 1. The Historic Landmark Commission hold a public hearing regarding the demolition of the structure(s) located at 144 Garden Street. ANALYSIS: The current single-family residence located at 144 Garden Street was constructed in 1956. The owner is proposing to demolish the single-family home and relocate both accessory structures off the property. A site visit was performed on October 17, 2025, to gather additional information on the structure(s). The findings are summarized as:

	• There is a single-family residence and 2 sheds on the property. • The single-family residence is approximately 1,233 square feet. • The single-family residence appears to have foundation issues. • There are 2 prefabricated sheds on the property. FINDINGS: • Staff finds that the structure is not a historic landmark, and does not appear to have architectural, cultural, or educational value, as per criteria outlined in section 2.11 of the UDC. RECOMMENDATION: The Historic Landmark Commission should hold a public hearing to determine if the request meets the requirements of UDC Section 2-11 and should be considered a contributing structure. MOTIONS FOR CONSIDERATION: The following motions are provided to assist the Commission’s decision. I move that the Historic Landmark Commission accepts the findings and APPROVE a demolition permit request. OR I move that the Historic Landmark Commission rejects the findings and DENY a demolition permit request. (The Commission will need to state the reasons for the denial. These reasons should reference specific regulations in the UDC).
Strategic Alignment	
Financial Considerations	N/A
Citizen Input/Board Review	Public notifications of the demolition request was mailed to 48 neighboring residents on October 16th, 2025, and published in the Boerne Star on October 19th, 2025. • Six (6) responses were received in favor of the demolition request.
Legal Review	Section 2.11 of the UDC requires that the HLC review demolition permit requests for historic properties.

Alternative Options	The Commission must approve, approve with conditions, extend the review, or deny the request. Each condition or reason for denial must be directly related to requirements of city regulations and may not be arbitrary.
Supporting Documents	Attachment 1 – Aerial Map Attachment 2 – Street View Attachment 3 – Site Visit Photos Attachment 4 – Public Notice Response

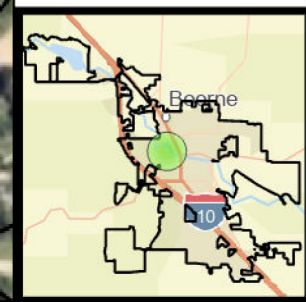
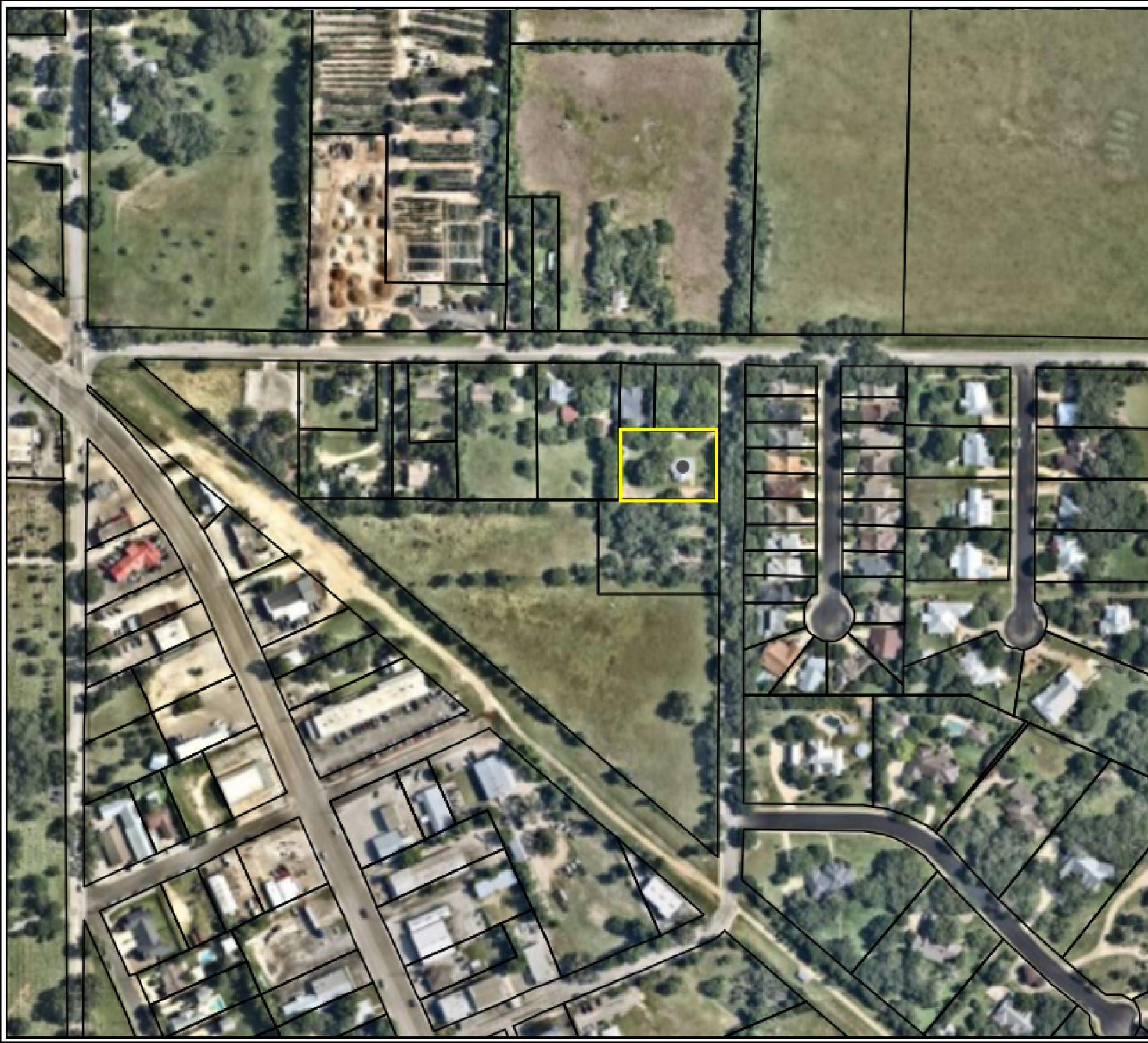


SUBJECT PROPERTY

144 Garden St.

Legend

-  Parcels
-  SUBJECT PROPERTY















Notice of Historic Landmark Commission Public Hearing

Case Manager: Francesca "Franci" Linder

☎ : 830-248-1528

Email: flinder@boerne-tx.gov

The City of Boerne has received an application described below, and you are encouraged to attend the public hearing as an interested party. You will have the opportunity to express your opinion either in support or opposition to the request by mailing the response portion of this notice or emailing the case manager listed above. Please contact the case manager if you have questions or need further information. Your participation in this process is encouraged. You may watch the proceedings of this meeting by visiting the City's official webpage.

Meeting Location: Boerne City Hall - City Council Chambers
447 North Main Street
Boerne, TX – 78006

Date and Time: Tuesday, November 4, 2025
5:30 p.m.

Proposal: Consider a request for a demolition permit for the structure(s) located at 144 Garden St.

Authorized Agent: Ben Adam

CASE: 144 Garden St – Demolition- FL HLC – November 4, 2025

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Reason: _____

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NO HISTORICAL VALUE, WELCOME NEW NEIGHBORS!



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Email: flinder@boerne-tx.gov

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Reason: 1) STRUCTURE HAS BEEN MODIFIED MULTIPLE TIMES
(NO LONGER ORIGINAL)
2) STRUCTURE HAS NO HISTORICAL OR ARCHITECTURAL
SIGNIFICANCE

Ben Adam I will ATTEND.

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